# OUTOOR RECREATION LEGACY PARTNERSHIP (ORLP) PROGRAM APPLICATION CHECKLIST

**Rounds 6A and 6B**

## Required Application Elements:

SF424, Application for Federal Assistance

SF424C, Budget Information – Construction

*SF424D, Assurances for Construction Programs*

SF 429B, Real Property Status Report, Request to Acquire, Improve, or Furnish (for acquisition or acquisition

with development projects only)

SF - Project Abstract Summary

SF-LLL – Disclosure of Lobbying Activities

*Letter of Recommendation from State Liaison Officer*

*Pre-award Onsite Inspection Report*

Project Narrative (10-page max)

Budget Narrative (5-page max)

Project Timeline (1-page max)

Photos

Recreation Area Map

Map Delineating Project Area and Proposed Boundary

Plan or Sketch of Planned Site Features/Improvements

Letter(s) of Support – Confirming Matching Contributions or Co-sponsor Ownership Arrangements

General Letters of Support – all letters, including those from Congress, must be address to the Project

Sponsor and included with the application on Grants.gov.

Letter of Intent to Sell, Purchase, or Donate Property (if applicable)

Application and Revision (A&R) Form

*Description and Notification (DNF) Form*

*Copy of an Approved Waiver of Retroactivity (if applicable)*

Conflict of Interest Disclosure

Overlap or Duplication of Effort Statement

*Copy of the Negotiated Indirect Cost Rate Agreement (if applicable)*

***Items in blue are completed by the state.***