# OUTOOR RECREATION LEGACY PARTNERSHIP (ORLP) PROGRAM APPLICATION CHECKLIST

**Rounds 6A and 6B**

## Required Application Elements:

[ ]  SF424, Application for Federal Assistance

[ ]  SF424C, Budget Information – Construction

[ ]  *SF424D, Assurances for Construction Programs*

[ ]  SF 429B, Real Property Status Report, Request to Acquire, Improve, or Furnish (for acquisition or acquisition

 with development projects only)

[ ]  SF - Project Abstract Summary

[ ]  SF-LLL – Disclosure of Lobbying Activities

[ ]  *Letter of Recommendation from State Liaison Officer*

[ ]  *Pre-award Onsite Inspection Report*

[ ]  Project Narrative (10-page max)

[ ]  Budget Narrative (5-page max)

[ ]  Project Timeline (1-page max)

[ ]  Photos

[ ]  Recreation Area Map

[ ]  Map Delineating Project Area and Proposed Boundary

[ ]  Plan or Sketch of Planned Site Features/Improvements

[ ]  Letter(s) of Support – Confirming Matching Contributions or Co-sponsor Ownership Arrangements

[ ]  General Letters of Support – all letters, including those from Congress, must be address to the Project

 Sponsor and included with the application on Grants.gov.

[ ]  Letter of Intent to Sell, Purchase, or Donate Property (if applicable)

[ ]  Application and Revision (A&R) Form

[ ]  *Description and Notification (DNF) Form*

[ ]  *Copy of an Approved Waiver of Retroactivity (if applicable)*

[ ]  Conflict of Interest Disclosure

[ ]  Overlap or Duplication of Effort Statement

[ ]  *Copy of the Negotiated Indirect Cost Rate Agreement (if applicable)*

***Items in blue are completed by the state.***