



GENERAL COFFEE STATE PARK
Group Program Request Form

Read and initial each box

- Read the online Educational Programs Page gastateparks.org/GeneralCoffee/Programs and understand its contents, policies, and statements.
- The Group Program Request Form must be received a minimum of two (2) weeks prior to requested date of program.
- Program date and time is not finalized until approved by the park management.
- We require 1 adult for every 20 minors.
- Programs begin and end as scheduled, and late groups may have programs modified to end at time indicated. No refunds will be issued to late or shortened programs due to late arrivals.
- There is a minimum payment of \$60 per program.
- Programs or Groups that require a high amount of staff hours may be requested to pay a nonrefundable deposit of at least 20% of the cumulative cost.
- If a Group should need to cancel, you will need to contact the park office at least 48-hours prior to start of program. Failure to do so will result in being charged for the minimum payment per program.

Coordinator/Organization Name: _____ **Phone:** _____

Address: _____ **E-mail:** _____

Number of Participants in Group: _____ **Ages of Participants:** _____

Program Requested: _____

Preferred Date of Program: _____ **Alternate Date(s):** _____

Time of Arrival at Park: _____ **Time of Departure:** _____

We can accommodate all levels and abilities; however, please list any needs or concerns you may have (i.e. physical strength, age, disabilities, etc.):

Signature of Group Leader: _____ Date: _____

TO BE COMPLETED BY PARK STAFF Program Approved: _____ Date: _____

Please return program request form to: General Coffee State Park, 46 John Coffee Road Nicholls, GA 31554: 912-384-7082 or email Scott.Smith@dnr.ga.gov