



**GENERAL COFFEE STATE PARK**  
**Group Program Request Form**

Read and initial each box

- Read the online Educational Programs Page [gastateparks.org/GeneralCoffee/Programs](http://gastateparks.org/GeneralCoffee/Programs) and understand its contents, policies, and statements.
- The Group Program Request Form must be received a minimum of two (2) weeks prior to requested date of program.
- Program date and time is not finalized until approved by the park management.
- We require 1 adult for every 20 minors.
- Programs begin and end as scheduled, and late groups may have programs modified to end at time indicated. No refunds will be issued to late or shortened programs due to late arrivals.
- There is a minimum payment of \$60 per program.
- Programs or Groups that require a high amount of staff hours may be requested to pay a nonrefundable deposit of at least 20% of the cumulative cost.
- If a Group should need to cancel, you will need to contact the park office at least 48-hours prior to start of program. Failure to do so will result in being charged for the minimum payment per program.

**Coordinator/Organization Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Number of Participants in Group:** \_\_\_\_\_ **Ages of Participants:** \_\_\_\_\_

**Program Requested:** \_\_\_\_\_

**Preferred Date of Program:** \_\_\_\_\_ **Alternate Date(s):** \_\_\_\_\_

**Time of Arrival at Park:** \_\_\_\_\_ **Time of Departure:** \_\_\_\_\_

We can accommodate all levels and abilities; however, please list any needs or concerns you may have (i.e. physical strength, age, disabilities, etc.):

\_\_\_\_\_  
\_\_\_\_\_

Signature of Group Leader: \_\_\_\_\_ Date: \_\_\_\_\_

TO BE COMPLETED BY PARK STAFF Program Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Please return program request form to: General Coffee State Park, 46 John Coffee Road Nicholls, GA 31554: 912-384-7082 or email [Heather.Price@dnr.ga.gov](mailto:Heather.Price@dnr.ga.gov)