District NASP Tournament Setup Planning Guide

This document outlines the information needed to setup a land based tournament on nasptournaments.org. Once you have all this information, submit the document to your Regional Hunting & Shooting Education Specialist for approval. Upon approval, you may post the tournament. (Please allow up to 3 business days for approval)

Contact Regional Hunting & Shooting Education Specialist for any questions.

This information will be used by the hosting school to create a setup record on nasptournaments.org

The fee to NASP Nationals for using this tournament scoring software will be $1 per scored archer, due after the tournament has been completed.

(Typical answers are highlighted)

Contact email address where we can reach you if we have questions regarding the tournament setup:

Tournament Name:

Please name the tournament using this format: "District – XXX". (For example, *"District – Jones Middle School Thanksgiving Tournament"*)

Event Type:

<mark>District</mark>

Optional Contact Info: (will be displayed on the web site)

Shirts:

Do you want to collect shirt sizes for participants? Yes/<mark>No</mark>

Coaches:

How many coaches will you allow to be listed per team? <mark>(Normally 3)</mark>

This is based on team so if a school has multiple teams they will be able to list that number of coaches for each division team.

General Information: (This information can be added/edited after the tournament has been posted also.)   (Up to 3000 characters)

Team Options:

Will you allow multiple teams per division (IE - A school can have 2 elementary teams)? <mark>Yes</mark>/No

Divisions:

Will you have an individual division? Yes/<mark>No</mark>

Will you have an elementary division? <mark>Yes</mark> /No

(If Yes for Elementary)

Team Minimum Size <mark>12</mark>
Team Maximum Size <mark>24</mark>

Will you have a middle school division? <mark>Yes</mark>/No

(If Yes for Middle School)

Team Minimum Size <mark>12</mark>
Team Maximum Size <mark>24</mark>

Will you have a high school division? <mark>Yes</mark>/No

(If Yes for High School)

Team Minimum Size <mark>12</mark>
Team Maximum Size <mark>24</mark>

Dates:

Tournament Start Date: Tournament End Date:

Location Name:

Street:

City: Zip Code:

Pre-Registration:

Will you have a pre-registration period? Yes/No

Full Registration (Flight Selection):

Registration Start Date and Time:

Registration End Date and Time:

Tiered Registration (Flight Selection) (For State Tournaments):

Do you want to have tiered registration dates? Yes/No

Flights:

Limit Schools to No More than Half Flight Positions? Yes/No

Flight Name

Flight Date and Time

Time Zone

Positions (# targets X 2)

(Repeat for each planned flight. Must allow a minimum of 45 minutes for each flight)

Registration Fee for Archers:

Payment Options for coaches: (Mailed within 5 days of registering)

Mail-in Payments (Printable Invoice)? Yes/No

Information for the coaches on the printable invoice:

Payable To:

Information for the Printable Mail-In Invoice:

Payment Due By:

Mail To:

Tournament Administrators:

Name and BAI number of School's lead NASP coach.